

IDAHO ELECTRICAL BOARD MEETING

Thursday – August 9, 2007 – 9:00 A.M.

Red Lion Templin's Hotel
Wigeon Conference Room
414 East First Avenue, Post Falls, ID

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Board Members Present:

Tom Brown, Chairman
Mark LaBolle
Tim Phillips
Kreg Davis
Lee Riley
Bob Scott
Al Frieze

DBS Staff Members:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator, Operations
Eric Fieldstad, Deputy Administrator, Administration
Jeff Fitzloff, Electrical Bureau Chief
Al Caine, License & Compliance Program Manager
Bill Hatch, Public Information Officer
Roger Gabel, Deputy Attorney General
Tina Smith, Management Analysis, Sr.
Terry Blessing, Licensing Compliance Officer
Renee Bryant, Administrative Assistant

♦ Special Pre-Meeting – Negotiated Rule Making on Supervising Journeyman/Master Electrician Rules

The pre-meeting was called to order at 8:35 a.m. by Chairman Tom Brown. This was the last required meeting to discuss the negotiated rule making requiring a signatory master license in order to obtain a contractors license. Neither the audience nor the board had any comments. The pre-meeting concluded at 8:37 a.m.

The regularly scheduled Electrical Board meeting was called to order by Chairman Tom Brown at 9:04 a.m.

The Board welcomed Bob Scott, Contractor Representative, to the Board. Al Frieze, Tim Phillips and Lee Riley were reappointed to their current positions.

Steve Keys was recognized with a plaque for his many years of distinguished service as Chairman of the Electrical Board.

♦ Approval of August 9, 2007 Agenda

Steve Keys affirmed there would be some variation to the items addressed in “Action Agenda” item number five.

MOTION: Al Freize made a motion to approve the August 9, 2007 agenda. Tim Phillips seconded. All ayes, motion passed.

♦ Approval of May 10, 2007 Board Meeting Minutes

MOTION: Tim Phillips made a motion to accept the May 10, 2007 minutes. Lee Riley seconded. All ayes, motion passed.

♦ **Specialty Sign Electricians**

David Serbein, Northwest Sign Council, distributed a draft revising IDAPA 07.01.04.02. The revision would recognize all the tasks currently performed within the industry by specialty sign electricians.

MOTION: Kreg Davis made a motion that the Board review and consider the materials at a date more conducive to the legislative timeline for promulgating rules. Bob Scott seconded. All in favor, motion carried.

♦ **Request for Administrative Appeals Hearing – Matthew Johnson, NOV #ELE-341**

An appeals hearing for Matthew Johnson was scheduled for 9:30 a.m. Neither Mr. Johnson nor his legal council was present by 9:43 a.m., therefore; the appeal was considered abandoned and the civil penalty stands.

♦ **Helper Classification Presentation**

There was no representation for this topic; hence, no action was required by the Board.

MOTION: Kreg Davis made a motion to pass on this subject; moving to the next agenda item. Mark LaBolle seconded. All in favor, motion carried.

♦ **Proposed Administrative Rules**

Inspection Tags – Jeff Fitzloff presented the draft rule; addressing the Board’s previous concerns. To clear up any misconceptions regarding homeowners and posting of permits; the verbiage, “by the Division of Building Safety”, will be added to the end of section 13.03.d.

MOTION: Kreg Davis made a motion to accept the proposed rule with the exception of 13.03D; adding “by the Division of Building Safety” to the end of the sentence. Tim Phillips seconded. All in favor, motion carried.

Master License for Contractors – The Division presented the following rule changes as discussed at the 2007 Electrical Board meetings: 1. The owner or qualified employee of an applicant for an electrical contractor license must be licensed as a master electrician. 2. The owner or qualified employee of an applicant for an electrical specialty contractor license need not be licensed as a master electrician. (Only a supervising specialty journeyman license is required.)

MOTION: Kreg Davis made a motion to accept the proposal on the Master license. Al Frieze seconded. All in favor, motion carried.

2008 NEC – The proposed rule to adopt the 2008 National Electrical Code (NEC) was addressed. Changes to IDAPA 07.01.06.011.01 would include the addition of sections D, “Compliance with Article 210.12, Arc-Fault Circuit-Interrupter Protection” and E, “Compliance with Article 680.26, Bonding”. Section D was discussed at length.

MOTION: Kreg Davis made a motion to accept the proposal as outlined by the Division. Bob Scott seconded. All in favor, motion carried.

Fee Schedule – The proposed rule would adopt square footage based permit fees for residential and modify the industrial/commercial fees.

MOTION: Tim Phillips moved to approve Draft C, “New Fee Schedule”, as presented by Jeff Fitzloff. Al Frieze seconded. All in favor, motion carried.

Special Pool License – Scott Pohl, Custom Pools Inc., proposed a special license allowing swimming pool contractors to perform limited electrical activities related to their trade.

ACTION: The Division and Mr. Pohl are to draft a proposed rule; bringing it to the Board in the spring of 2008.

Continuing Education – The final “draft” rule, approved at the May 10, 2007 meeting, has been submitted into the legislative process.

◆ **Legislative Ideas**

Apprentice Registration Requirements – The proposal changes the Electrical apprentice registration requirements from an annual to a five year registration. It allows employers one year to evaluate new hires prior to investing in their schooling and creates standardization within the Division.

MOTION: Al Frieze made a motion to endorse this legislative idea. Tim Phillips seconded. Six ayes, one opposed. Motion carried.

◆ **Contractor’s Exam**

Al Caine reviewed, as requested by the Board, ideas to upgrade the testing requirements for an Electrical contractor. Kreg Davis recommended “sustainable growth” be added to item number four.

MOTION: Mark LaBolle made a motion for Al Caine to proceed; incorporating Kreg Davis’ suggestion into the exam upgrade for Electrical contractors. Kreg Davis seconded. All ayes, motion carried.

◆ **Apprentice Competency Exams**

Neither the Board nor the Division received documentation from Greg Ford, chairman of the sub-committee, on this subject.

Al Caine mentioned National Occupational Competency Testing Institute (NOCTI,) an organization who specializes in creating/issuing competency exams.

ACTION: Al Caine is to contact NOCTI and request a proposal specific to the Electrical apprentice exam.

ACTION: Tom Brown is to chair the sub-committee; bringing documentation to the October 25, 2007 Board meeting.

◆ **Election of Chairman**

Tom Brown has completed his first two-year term as Chairman. Roger Gabel explained there are no restrictions/term limitations on the Chairman position.

MOTION: Kreg Davis moved that Tom Brown continue as Chairman. Tim Phillips seconded. All in favor, motion carried.

◆ **Financial Report**

MOTION: Al Frieze moved to accept the Financial Report as submitted. Kreg Davis seconded. All in favor, motion carried.

◆ **Exam Summary Report**

MOTION: Al Frieze moved to accept the Exam Summary as provided in the packet. Kreg Davis seconded. All in favor, motion carried.

◆ **Compliance Report – Notice of Violations & Civil Penalties**

Documentation is in the board packet for the Boards review; informational only.

◆ **Status of Licensing Hearings**

Documentation is in the board packet for the Boards review; informational only.

◆ **Oregon Reciprocity Agreement**

The Oregon Board has agreed to proceed in reviewing Idaho's master exam.

◆ **Contract Inspections**

No information at this time.

◆ **NEC Report**

Documentation is in the board packet for the Board's review; informational only.

◆ **Schooling (Update)**

The six technical colleges are moving forward with the NCCER curriculum; with BSU working on the correspondence course. Professional Technical Education provided a grant to Boise State University. They and the U of I professors are creating a "Train a Trainer" course, where instructors from the technical colleges will get additional training on how to be better instructors in the classroom.

Burton Waite, PTE, has offered for future meetings to submit a report for the board packets.

ACTION: Renee Bryant is to notify Burton Waite of the deadline for submission of documents to the board packets.

◆ **Multi-State Meeting**

Idaho's proposal to rejoin the multi-state group was declined. However; Idaho currently has reciprocity agreements with Montana, Oregon, Utah and Wyoming. New Hampshire and North Dakota want to form reciprocity with Idaho. The multi-state group is re-writing the agreement and setting by-laws.

◆ **Telecommunications Coalition/Low Voltage (Update)**

A handout of the Coalition's final draft legislation was distributed to the Board for their comments/participation. The legislation would add to the existing statutes specific language defining the industries primary responsibilities and create two seats on the Electrical Board for telecommunication representatives.

ACTION: Renee Bryant is to send Mark Norviel, via e-mail, the Electrical Board Members e-mail addresses.

◆ **Administrator's Report**

The status of the Division's future computer system, "CAS", was briefly addressed. The summer hours for the Meridian office are 7:30 to 5:30. Field inspectors are working four ten-hour shifts. The agency is becoming "green" conscious; purchasing hybrid vehicles.

The Division has consolidated their Plan Review Unit; moving all plan review staff to one central location of the building. All plan's reviewed by the Division will be combined into a single report.

Bill Hatch was introduced as the Division's new Public Information Officer. A synopsis of Mr. Hatch's work history and a description of a proposed Logging Safety Public Service Announcement were presented.

◆ **Old/New Business**

The public requested a more detailed agenda be posted to the Board's website; allowing the industry an opportunity to gather/address pertinent information at the meetings.

ACTION: A "detailed" agenda, in a PDF format, will be posted on the Board's website for the October 15, 2007 meeting.

MOTION: Kreg Davis made a motion to adjourn the meeting. Tim Phillips seconded. All ayes, motioned passed.

Meeting adjourned at 3:15 p.m.

TOM BROWN, CHAIRMAN
ELECTRICAL BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE